

RFP Questions and Clarifications Memorandum

To: Vendors Responding to RFP Number 3684 for the Mississippi Department of Human Services (MDHS)

From: Craig P. Orgeron, Ph.D.

Date: September 24, 2012

Subject: Responses to Questions Submitted and Clarifications to Specifications

Contact Name: Debra Spell

Contact Phone Number: 601-432-8132

Contact E-mail Address: debra.spell@its.ms.gov

The following questions were submitted to ITS and are being presented as they were submitted, except to remove any reference to a specific vendor. This information should assist you in formulating your response.

Question 1: Has the State procured a Development Contractor? If no, what when do you anticipate hiring the contractor and what is their expected start date?

Response: No. The RFP is being prepared for release in the 4th quarter of this year.

Question 2: The RFP is unclear about how long this contract is award is for. For example, page 33 of the rfp states, "Once implemented, the NAC will include SNAP and D-SNAP, and will be designed for growth. Pilot operations will continue for 12 months." On page 41, the rfp indicates "Pre-Pilot Phase Evaluation" work. What is the total duration of this contract? And, are there options for contract renewals?

Response: The estimated duration of the contract is twenty-four months.

Question 3: Should the contract extend beyond twelve months, will the State modify the timing of the 20% withholding to be paid at the end of the fiscal year for deliverables accepted during that fiscal year?

Response: The State plans to release as stated in Section VII, Item 12.2 and Article 38 of the Standard Contract in the RFP.

Question 4: What is the State's budget for the Evaluation contract?

Response: Evaluation contractor services, development/host contractor services, and integration services will be paid out of a 2.5 million dollar grant.

Question 5: Page 40 of the rfp states, "The Evaluation Contractor shall support the Consortium in preparing for state and federal reviews, as needed." Does the State know how many state or federal reviews will take place during the contract period and what will be required of the Evaluation Contractor?

Response: No, the State does not know how many reviews will take place. The Contractor may be required to comment or provide insight on deliverables submitted.

RFP responses are due October 9, 2012, at 3:00 p.m. (Central Time).

If you have any questions concerning the information above, or if we can be of further assistance, please contact Debra Spell at 601-432-8132 or by email at debra.spell@its.ms.gov.

cc: ITS Project File Number 39783